

Country/Regional Support Partner Committee (CRSPC) Steering Committee Terms of Reference (TORs)

These Terms of Reference (TORs) are based on the Partner Committees Steering Committee Terms of Reference approved by the Board of RBM Partnership in November 2018.

The Country/Regional Support Partners Committee (CRSPC) Steering Committee (SC) is the management body of the CRSPC in the drive towards achieving its objective of providing a platform to engage the RBM Partnership community in coordinating support to countries and regions as they execute their malaria control and elimination implementation programs.

SC Members are expected to commit time and/or resources to support the work of the Committee with an expected minimum commitment of approximately 10% FTE.

Chairs

The Steering Committee is headed by the Co-Chairs of the CRSPC.

Membership

The SC will be comprised of members of the CRSPC selected through an open and transparent nomination and selection process. The SC membership is structured to ensure adequate representation of regional, sub-regional, country, and constituency levels in the management of the CRSPC. The CRSPC members will include, but will not be limited to the following:

1. Co-Chairs of the CRSPC
2. Co-Chairs of the CRSPC workstreams and sub-workstreams
3. Regional and sub-regional representatives
 - a. Central Africa
 - b. East Africa
 - c. Southern Africa
 - d. West Africa
 - e. Eastern Mediterranean (EMR)
 - f. Americas (AMR)
 - g. South-East Asia (SEAR)
 - h. Western Pacific (WPR)
4. One of the Co-Chairs of the related/applicable RBM Working Groups (CMWG, MERG, MiPWG, VCWG)
5. Implementing Partners representative
6. CRSPC Manager (RBM secretariat)

Term

SC members will have a two-year term. A maximum of two consecutive terms can be held by every SC member. After a two-year break in service, a person is eligible to apply again for the SC membership. Should a proposed SC member have exceeded the term limit, while their participation remains critical, the PC Co-Chairs may request an exception from the RBM Chief Executive Officer.

Roles and Responsibilities

- Actively participate in the work of the PC as per their specific Terms of Reference, including the delivery of the workplan.
- Provide support to the CRSPC Co-chairs to fulfill the objectives and goals of the Partner committee as contained in the Country/Regional Support Partner Committee Terms of Reference, including:
 - ✓ development of annual work plan and budget;
 - ✓ coordinating support to the development and validation of technically sound, implementable, country-led malaria control and elimination strategies, and sustained financial plans that seek to achieve impact;
 - ✓ working with regional entities, co-ordinate the operation of an early warning system that identifies bottlenecks, both proactively and reactively, and implement a rapid response mechanism to support countries to overcome these implementation bottlenecks.
- Support the Co-Chairs in preparation of the CRSPC annual report to the Board.

Mode of Operation

- SC will have monthly regular calls, with at least one annual face to face meeting.
- All SC members are expected to participate in each call.
- Following their appointment, should any PC member become unable to fulfill their functions (either temporarily – 4 consecutive calls, or permanently), the PC Co-Chairs will work with the relevant constituency to determine how to replace the member until the next nomination and selection process.
- SC meetings will be recorded in the form of Minutes, for internal reference purposes.

Accountability

SC members are accountable to the PC Co-Chairs for the work they undertake on behalf of the Committee and the RBM Partnership.

Declarations of Interest

The SC members shall sign the RBM Declaration of Interest form on an annual basis (or as often as it may be needed), and generally abide by the RBM Partnership Declaration of Interest policy.