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SECRETARIAT**

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**SARN Mission Report on RBM/SARN Technical Support to Zanzibar
on Review of the 2015 Planning and Costing Tool and Development
of the 2015 Narrative Annual Work Plan and Roadmap**

13 - 24 April 2015

Gaborone

Botswana

1.0 BACKGROUND

In 2015 the focus of RBM is to achieve alignment of partners' projects at country level within the National Annual Work Plan, joint review of implementation progress and reporting to partners. To achieve this, SARN will endeavour to participate during country planning and implementation review processes through deployment of a consultant. The consultant (Mr Morris Okumu) represented SARN in Zanzibar from 13 to 24 April 2015 in the development of their 2015/16 Annual Work Plan and 2015/16 Country Roadmap. The consultant was accompanied by Dr Joseph Mberikunashe, Zimbabwe NMCP Director who is also SARN Co-chair and Mr Daniso Mbewe, SARN-RBM. The planning was attended by Zanzibar NMCP, Ministry of Health and Districts, and partners (PMI, RTI, SRAN, Global Fund, ZAMRUKI, HPU and Zimbabwe NMCP).

2.0 OBJECTIVE OF THE MISSION

The main objectives of the mission were:

1. Participate and support the facilitation of the NMCP and partners to develop the 2015/16 Country Annual Work Plan and 2015/16 Roadmap.
2. Participate and support facilitation of a two days' workshop for the in-country partnership to review, reach consensus and endorse the draft country annual plan and roadmap.
3. Participate and support facilitation of the review of 2011 – 2014 country implementation performance.

3.0 METHOD OF WORK AND PROCESS

The approaches and methodology adopted in the course of the mission were as follows:

- A core team of NMEP officials and partners worked offsite for 3-days to consolidate all partner and NMEP plans from March 13 – 15, April 2015 to generate the draft-consolidated plan.
- The draft consolidated plan was finalized at NMEP offices from 16 – 24 April 2015 where all corrections were made to the draft plan.
- The mission team and the NMEP paid a courtesy call to the Zanzibar WHO liaison office.

4.0 DELIVERABLES

The following deliverables were accomplished:

1. Produced 2014 country implementation performance Report
2. Produced 2015 Country Annual Work Plan.
3. Uploaded 2015 country Roadmap on the RBM website.

5.0 LESSONS LEARNT

1. The planning and costing tool is good. With elaborate planning process, the roadmap tool does provide a level good enough for capturing detailed activities as developed in the work plan, in such cases you capture the main actions and this brings a challenge in the tool to enter exact dates of the activities.

6.0 NEXT STEPS

- The draft 2015 narrative Annual Work Plan will be finalised by 30 May 2015.
- The NMCP will share the narrative 2015 Annual Work Plan with all relevant stake holders once finalised.
- Monthly update of the roadmap from end of July 2015.