

## Country Technical Assistance Application Process, Revised February 2025

### Introduction

RBM Partnership to End Malaria through the Country Regional Support Partner Committee (CRSPC) coordinates, and convenes the efforts of its members to provide technical assistance (TA) to countries.

### Process

A triage mechanism is used to approve and provide the needed technical support. The CRSPC coordinated technical support mechanism first seeks to ensure that all avenues to meet the request are first sought from in-country mechanisms and partners; followed by a sub-regional or regional source for support, before escalating the request to a global level where necessary. Countries should first exhaust the potential of different partners who are working in the country or in the region to seek technical support.

### Who can apply

All malaria endemic countries including cross border coordination / collaboration initiatives are eligible for support through the RBM CRSPC.

### Types and duration of TA

Countries can request for Technical Assistance in the following areas:

- Country resource mobilization and advocacy
- Implementation Support (including support for LLINs distribution campaigns, implementation bottleneck resolution)
- Programme reviews and National Strategic Plans
- EHRGE Assessments using the malaria matchbox tool
- Peer learning from other countries on specific thematic areas

The TA duration depends on the type of the needs from the programmes and it is a short term TA. The TA process will also facilitate country level capacity building.

### Steps for Application for TA:

1. The requesting NMCP ensures that there is no other source of TA available from within the country or regionally.
2. National malaria programmes develop and share terms of references (TORs) or a concept note that details the TA needs.
3. National malaria programmes fill the CRSPC [online TA request form](#).

4. Send the filled TA request form together with the TORs or / and concept note to the CRSPC sub-regional coordinators to review.  
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5. CRSPC Sub-regional coordinator will review the application and make sure the TA is relevant and budget is available for it.
6. CRSPC Sub-regional coordinator will contact and check the availability of the 3 consultants the country proposed as indicated in the TA request form from the [CRSPC consultants roster](#), which is shared with NMCP managers.
7. If a TA includes a grant for national consultant and / or in-country consultation meetings, the CRSPC sub-regional coordinator will review the proposals and make recommendations.
8. The CRSPC Manager and / or the CRSPC Co-chair approves the requested TA if relevant to the CRSPC plan.
9. Once the TA has been approved, the process for deployment of the international consultant and / or grant processing commences. The process will take at least 7 working days for deployment of an international consultant and up to one month for processing of the grant. Therefore, countries should apply well ahead of time.
10. The CRSPC Sub-regional coordinator will introduce the consultant to the NMCP and partners via a joint call before the consultant starts the assignment.
11. The CRSPC Sub-regional coordinator and NMCP manager as well as the consultant will review the progress of the TA on a weekly basis.
12. The consultant will submit the deliverables and mission report to the NMCP manager one week after completion of the assignment for approval.
13. NMCP manager evaluates the TA process using the [online TA evaluation form](#).

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