

RBM Partnership to End Malaria
Social and Behavior Change Working Group
9th Annual Meeting | September 21-22, 2022 | Virtual Forum

Abstract Submission Guide

Version française

Versão portuguesa

Machine translated into French and Portuguese. Please contact the Secretariat with any clarifying questions. Thank you!

Abstract Submission Deadline: Friday, July 8, 2022

Abstract Submission Form: <https://forms.gle/hUahXGrxUrWhzJf28>

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Preparing Your Abstract

Working group members are encouraged to submit abstracts to the 9th SBC WG Annual Meeting, held as a Virtual Forum on Zoom in 2022. The Secretariat created this abstract submission guide to aid members through the entire abstract submission process, including showcasing the criteria used by the review committee to evaluate abstracts.

Abstracts must be submitted through the [Abstract Submission Form](#). To assist members in drafting abstracts in a saveable format, the Secretariat has created an [abstract template](#). More information about the template is below.

Who can submit an abstract to the Virtual Forum?

All meeting participants are eligible to submit abstracts.

What presentation formats will be accepted?

The 2022 Virtual Forum will feature two types of presentations:

- 5 to 8-minute lightning presentations in small groups (separate Zoom breakout rooms for English, French, and Portuguese presentations)
- 10 to 15-minute presentations during plenary as part of a panel (interpreted into English, French, and Portuguese)

Abstract authors can indicate if they have a preference for their presentation format when submitting the abstract in the [Abstract Submission Form](#). The planning committee will consider this preference.

What are the abstract themes?

The planning committee will give preference to abstracts that contribute to one of the following themes:

1. Impact of Malaria SBC Programs:
 - a. Malaria SBC programs with impact data on behavior change or other desirable outcomes as a result.
2. Reaching the Unreached:
 - a. Youth and gender-oriented programming, hard to reach populations due to geography, and displaced or migrant populations, among others.
3. Coordination of Malaria SBC with Other Health Areas:
 - a. Experiences of malaria SBC programs coordinating with partners in areas such as maternal and child health, health promotion and health communication, COVID-19, malaria case management, malaria vector control, immunization programs, among others.

How should I write abstracts?

Abstracts will be accepted in English, French, or Portuguese.

Abstract submission will consist of:

- Submission title*
- Background* (400 characters)
- Methods* (500 characters)
- Results* (700 characters)
- Conclusions* (500 characters)
- Corresponding author's name, contact information, institution/organization, professional title, country*
- Co-author names: up to five co-author names can be included. Co-authors are not required.

Carefully review the [guidelines below](#) for each section of the abstract in the table below.

Ensure all sections are under the listed character count (including spaces). The submission form will not accept abstracts that exceed the character count. The form will show an error message.

Abstract form sections with a red asterisk (*) are required.

Use this template (available in English, French, and Portuguese) to draft your abstract and share it with your own colleagues for feedback before submission. Download the template as an editable Word document from [EndMalaria.org](#). Once your abstract is ready for submission, copy the text from the template into the Google Form. **Only abstracts submitted through the Google Form will be accepted.** Please do NOT send the template to the Secretariat.

Abstract Template:

https://endmalaria.org/node/991/related-material?title=2022+SBC+WG+Virtual+Forum&field_folder_tid>All&created=1

The project I am submitting an abstract on is/was funded by the U.S. President's Malaria Initiative (PMI) and/or the Centers for Disease Control (CDC). Do I need their clearance to submit the abstract?

Yes. For PMI and CDC Policy Clearance, please coordinate with your program's point of contact at PMI/CDC on how to obtain the necessary approvals to submit your abstract. Please note the following deadlines provided by PMI/CDC:

- CDC Clearance (*if the abstract includes CDC co-authors*) – Due **Thursday, June 16** to your program's CDC point of contact
- PMI Policy Review (*all abstracts using PMI funding*) – Due **Thursday, June 30** to your program's PMI point of contact
- Ensure you obtain PMI/CDC clearance and approval before the due date in order to submit your abstract.

Submitting Your Abstract

What is the deadline to submit abstracts?

The deadline for submission is **Friday, July 8, 2022 at 11:59pm EDT.**

Where can I find the submission form?

Submit your abstract using the online Google Form: <https://forms.gle/rVm5HsAAoHYcCg29A>

IMPORTANT: The planning committee will only accept abstracts submitted using the [Abstract Submission Form](#).

How can I get a copy of my submitted abstract?

To receive a copy of your abstract via email, select the 'send me a copy of my responses' option at the bottom of the abstract submission form before selecting 'submit' (pictured below).

A screenshot of a Google Form submission page. At the top, there is a blue toggle switch followed by the text "Send me a copy of my responses." Below the toggle are two buttons: "Back" and "Submit". To the right of the buttons is a progress bar consisting of a green segment followed by the text "Page 4 of 4". Further to the right are links for "Clear form" and "Never submit passwords through Google Forms.". The entire form is enclosed in a light gray box with a blue border.

How will abstracts be reviewed?

This is a competitive abstract process, and not all abstracts submitted will be accepted. Abstracts will be scored by a committee of SBC and malaria experts according to the **criteria outlined below**. The highest-scoring abstracts will be considered for the 2022 Virtual Forum. Abstract acceptances will be communicated by August 10, 2022.

Review Criteria for Abstract Submissions

	Scoring Criteria	Points available
1.	Relevance. The abstract is relevant to one of this year's focus themes:	20 points

	<ul style="list-style-type: none"> • Impact of Malaria SBC Programs: <ul style="list-style-type: none"> ◦ These abstracts will describe malaria SBC program activities and present data on the impact on behavior change or other desirable outcomes as a result of the program. • Reaching the Unreached: <ul style="list-style-type: none"> ◦ Abstracts will describe programming focused on youth and gender, hard to reach populations due to geography, and displaced or migrant populations, among others. • Coordination of Malaria SBC with Other Health Areas: <ul style="list-style-type: none"> ◦ These abstracts will describe experiences of malaria SBC programs coordinating with partners in areas such as maternal and child health, health promotion and health communication, COVID-19, malaria case management, malaria vector control, immunization programs, among others. 	
2.	<p>Overall Clarity</p> <p>Is the abstract well written? Does the information flow logically? Is each idea clearly articulated? Is it free of grammatical or spelling errors?</p>	10 points
3.	<p>Background</p> <p>This section should clearly describe the context, outline the behavioral objective(s), and list the determinants and barriers to the behaviors (if known).</p> <p>Tip: Include objectives in this section and ensure that they directly address the social and behavior changes the program seeks.</p>	10 points
4.	<p>Methods</p> <p>This section should have a clear and sufficient description of the program activities or research methods, as well as assess the robustness of the approach. A robust approach addresses the determinants and barriers to the desired social and behavior change described in the program objectives. Did the authors utilize a behavior change model, framework or theory to inform the approach? Are measures of frequency, dose or intensity of exposure to intervention described and appropriately selected? If research, are the data collection and analysis methods described?</p> <p>Tip: Ensure that the methods directly address the objectives outlined in the background section.</p>	30 points
5.	<p>Results</p> <p>Are the outcomes (expected or unexpected) clearly described? If a programmatic experience, are monitoring and evaluation data clearly presented? If research, are the study findings clearly described? Is exposure to the intervention reported? Ensure that statistical significance is clearly indicated where relevant.</p>	20 points

	Tip: For the results presented ensure that the methods describe how they were obtained.	
6.	<p>Lessons Learned and Conclusion</p> <p>Include meaningful reflections on the results, lessons learned, and what worked or did not work. Reviewers will look for conclusions that are supported by the data and the results reported and will consider the broader impact of the work. Are the conclusions relevant to other settings?</p> <p>Tip: Ensure that the conclusions clearly reflect the story that the results are telling.</p>	10 points
	Total	100 points

Tips for Abstract Submission

- Have a few colleagues read your abstract and provide feedback before you submit.
- Do a final proofread for spelling, grammar and punctuation.
- Use a short, catchy, creative title that attracts readers.
- Brevity is crucial. Every sentence in the abstract should provide essential information. Focus demands sacrifice! Report only on what is most important.
- Mark your calendar for important deadlines: **Abstracts are due on Friday, July 8, 2022.**

Registration Information

Register for the Virtual Forum: https://jh.zoom.us/webinar/register/WN_x_Nl_W1jTUCtfanSDm0Jqg

September 21-22, 2022 || 8-11 am ET / 12-3 pm GMT / 2-4 pm Central Africa / 1-4 pm West Africa / 3-5 pm East Africa

[Find this meeting in your time zone](#)

Join the [SBC WG email list](#) to stay up-to-date on Virtual Forum announcements.